

**Government of West Bengal  
State Vigilance Commission  
Bikash Bhavan, 1<sup>st</sup> Floor, Salt Lake,  
Kolkata-700091**

No. 755/V/ 1E-09/2024

Dated, Kolkata, the 16<sup>th</sup> April, 2025

**AUCTION NOTICE**

**Subject: Auction Notice for disposing of old obsolete & unrepairable furniture's (racks, almirah, water purifier, etc& scrap items, lying in the office of the State Vigilance Commission, W.B., Bikash Bhavan, Salt Lake, Kolkata - 700091**

Sealed single tenders i.e. Financial Bids are invited as per tender document for disposal of old obsolete, un repairable/ used (redundant) office furniture in the office of the State Vigilance Commission, West Bengal on "AS IS WHERE IS BASIS", Bikash Bhavan, 1<sup>st</sup> Floor, Salt Lake, Kolkata-700091. There is no fee for Tender Document Important details of tender related activities are as under:

Sl. No.	Description of items	Details
1	Available items can be inspected at	At above address
2.	Availability of tender document	Any working day
3.	Cost of Tender Document	Free
4.	Last date for submission of the Tender Document	30.04.2025 upto 14:00 hrs
5	Period of time of Inspection	12:00 Hrs to 16:00 Hrs on and from 16.04.2025 to 29.04.2025 (Excluding holidays)
6.	Opening of Tender	14:30 Hrs. on 30.04.2025
7.	Estimated Cost/Salvage value	Rs. 20,000/- (Rupees Twenty Thousand) only

**Note: Reserve Price: Rs. 20,000. Any offer price below 20,000/- will not be accepted.**

The Tender should be complete in all respects and submitted in a sealed envelope. All tender's bids are required to be securely sealed and sent to the Deputy Secretary, State Vigilance Commission, Bikash Bhavan, 1<sup>st</sup> Floor, Salt Lake, Kolkata – 700091, having his office at the above mentioned address

Sd/-  
Deputy Secretary,  
State Vigilance Commission, W.B.

## TENDER DOCUMENT

### Tender for disposal of old, obsolete, un-repairable/user (redundant)/ office furniture

This office intends to dispose of old, obsolete, un-repairable/user (redundant)/ office furniture on "AS IS WHERE IS BASIS" through open tender

#### **1. Eligibility Criteria: -**

Bidders must fulfil following eligibility criteria and submit documents mentioned at ANNEXURE – I of this tender document in support. The Bidders

- (a) Must not be blacklisted by any department of Government of India/ State Government
- (b) Should be registered with GST Department of Government of India. Must possess PAN Card, Up-to-date Trade Licence and Profession Tax Certificate.
- (c) Should have registered office within the State of West Bengal.

#### **2. Inspection of Items:**

The inspection of material can be done carefully by the prospective bidders or their representatives at the designated places at the above address. Queries can be raised to the Deputy Secretary/ Superintending Engineer at the time of inspection. No further clarification shall be entertained after the above inspection.

#### **3. Bid validity period:**

Bids should remain valid for acceptance for a period of 120 days from the date of opening of the Bids. Bids with lesser validity period will be summarily rejected.

#### **4. Financial Bid:**

- a) The Financial bid shall be quoted in the proforma given at Annexure – II of this tender document.
- b) The Financial bid of only those bidders shall be evaluated who fulfil the eligibility criteria.
- c) The bidder shall quote rate/amount for the whole lot in words and figures.
- d) Any overwriting of/on amount quoted will render the bid to be invalid. Any correction made should be authenticated with sign of the bidders.
- e) GST or any other tax/duty, if applicable shall be borne by the bidder.
- f) The rate quoted shall be final.
- g) The successful bidder shall be evaluated on the basis of highest quoted price for the whole lot.

**5. Submission of Bids: -**

a) The bid shall be legible, preferable typed/printed. All the pages of the bid should be serially numbered and signed.

b) The bid prepared by the Bidders shall comprise of (i) Details of Eligibility criteria and (ii) Financial Bid.

c) Bid shall include following documents:

(i) Submit and attach self-attested copy of PAN CARD/DRIVING LICENSE/AADHAAR CARD/BANK PASSBOOK, GSTN, Current Trade Licence and Profession Tax Certificate.

(ii) Supporting documents along with address proof.

Sealed tenders superscripted "Tender for disposal of old, obsolete, un-repairable/used redundant office furniture and others of State Vigilance Commission". Bids received after the closing date and time prescribed shall not be accepted under any circumstances. All the envelopes shall also indicate the name, address and phone number of the bidder enabling the bid to be returned, if required.

**6. Opening of Bids: -**

All bids containing eligibility criteria and financial bid shall be opened by the member of tender enquiry committee in presence of the Bidders or their authorised representatives. (Only one person/representative from each bidder would be allowed to attend the bid opening tender.)

**7. Payment:**

The successful bidder will have to pay the entire quoted/offered amount in the shape of bankdraft, in Government account, West Bengal, which will be communicated later, within five working days after receipt of letter regarding award of contract, failing which the contract may be declined.

**8. Contact Person:**

- Sri Soumik Banerjee, Deputy Secretary,
- Sri Birendra Singh Singh, Superintending Engineer,

Contact no: 9831632020

Contact no: 8617020047

**9. Lifting of old, obsolete, un-repairable/used (redundant) office furniture:**

(a) The successful bidder shall be required to lift all old, obsolete, un-repairable/used (redundant) office furniture and others stores and not selectively from the designated places to their premises on "AS IS WHERE IS BASIS" within five working days after depositing the full amount.

(b) In case, the successful bidder deposits the full amount within a stipulated period but fails to lift the articles in the scheduled time, this office shall not take responsibility for safe custody of the articles.

(c) No damage shall be caused to the existing property of this office or any other offices in the premises while removing the materials from the site. Any loss/damage to the property of the office or any other offices in the premises or injury or personal accident suffered by any person due to negligence or action of the successful bidder or his authorized worker supervisor will be borne by successful bidder and they will be indemnified.

(d) Goods/material will be removed under the supervision of Deputy Secretary's representative. Materials will have to be removed within the time stipulated in acceptance letter. No extension of time will be given without convincing and satisfactory reasons for such delay is given in written.

(e) All the charges i.e. loading, unloading and transportation to be incurred in course of lifting of items from designated places shall be borne by the successful bidder. The bid must be equal or greater than the estimated cost indicated on Pg-1 of this documents.

**10. Other terms and conditions:**

a) In the event of failure of the successful bidder to lift the items in the stipulated time frame, legal action may also be initiated. Further, the bidder will be blacklisted for further business with this office and the contract will be awarded to next higher bidder to lift the items(s) at H1 rate(s).

b) The bidder has to submit their rate against full lot instead of quoting for individual items. Any conditional offer will be rejected.

c) No bidder will be allowed to withdraw their bid after submission of bids/opening of the tender.

d) This office reserves the right to accept or reject any bid without assigning or communicating any reason thereof.

  
Deputy Secretary,  
State Vigilance Commission, W.B

No. 755/1(8)/V/1E-09/2024

Dated, Kolkata, the 16<sup>th</sup> April, 2025

Copy forwarded for information and necessary action to:-

1. The Joint Secretary, Information & Cultural Affairs Department, Nabanna, 325, Sarat Chatterjee Road, Howrah-711 102.  
- He is requested to take necessary steps for publication of this Notice in Banglar Mukh Website. It is also requested to publish the above notice for wide publicity in 01 (one) Bengali News Paper.
2. The Joint Secretary, P & AR Department, A.R. Cell, Nabanna, 325, Sarat Chatterjee Road, Howrah-711 102,  
- He is requested to take necessary steps for publication of this Notice in the website of P & AR Department.
3. The District Magistrate, North 24-Parganas, Barasat,
4. The Mayor, Bidhannagar Poursabha, Poura Bhawan, Salt Lake, Kolkata-700 106,
5. Special Officer & DDO, State Vigilance Commission, W.B.,
6. ✓ Shri Biswasrup Mukherjee, Senior Software Developer, State Vigilance Commission, W.B.,  
- He is requested to upload the notice in the website of the State Vigilance Commission, W.B.,
7. Copy for Notice Board,
8. Guard File.

  
Deputy Secretary,  
State Vigilance Commission, W.B.



**ANNEXURE – II**

<b>BID FORM FOR AUCTION-PURCHASE OF CONDEMNED DEAD STOCK ARTICLES OF STATE VIGILANCE COMMISSION, BILASH BHAVAN, 1<sup>st</sup> FLOOR, SALT LAKE, KOLKATA – 700091</b>		
<b>Name of bidder</b>		<b>Passport size photograph (self-attested)</b>
<b>Father/Husband's Name</b>		
<b>Nationality</b>		
<b>Full address</b>		
<b>Present address</b>		
<b>Permanent address</b>		
<b>Mobile no</b>		
<b>E-mail, if any</b>		
<b>PAN No.</b>		
<b>Identity proof (Give details here) (Attach self-attested copy of PAN Card/Driving License /Aadhar Card/Voter ID Card/Passport/Bank-passbook, etc)</b>		
<b>Bank A/c No:</b>		
<b>Name &amp; Address of Bank</b>		
<b>IFSC Code of Bank Branch</b>		
<b>DD No.</b>		
<b>DD date &amp; value, Bank Branch</b>		
<b>GST No.</b>		
<b>Name of relatives,if any, working anywhere in GST &amp; Central Excise, West Bengal &amp; Nature of relationship</b>		
<b><u>Statement of Oath</u></b>		
<b>I swear an oath that all the details furnished above in my bid form are true to the best of my knowledge and I shall liable to be prosecuted if anything is found to be false in future. My firm has not been blacklisted by any State/ Central Government Departments.</b>		
<b>Date:</b>		
<b>Enclosure: Copy of Identity-proof</b>		
<b>Signature of Bidder with seal</b>		

I have inspected all the materials to the disposed by State Vigilance Commission. My bid is Rs. ....../- (Rupees.....)

only for all the items indicated exclusively of GST/other taxes which I will bear in full.

**Signature of Bidder with seal**